

Tipton St John Primary School PTFA

Minutes of meeting

Date:

22nd June 2020

Attendees:

Natalie Anning, Gemma Richards, Eleanor Wheaton, Claire Burrow, Claire Holland, Dagmara Przyborowska

Apologies:

Lisa Glanville, Helen Burrow, Jennifer Steward

Welcome

All attendees were welcomed to the meeting.

Matters arising

No matters arising.

Future events & fundraising ideas

Due to the Covid-19 epidemic no future events are being planned for at this time with the exception of the following;

<u>Howards Beard Shave</u> Fundraising has begun via Facebook. Howard will shave his beard live/pre-recorded on 1 st July at 6pm.	<u>Actions;</u> <ul style="list-style-type: none">• Some parents have requested the PTFA bank details as they don't wish to donate money via Facebook. We shall advertise the Just Giving link for parents to donate.
<u>Recipes</u> Requests have gone out via our Facebook page & school email asking for recipes. Hopefully, if we get enough we can put together a recipe book which can be available to purchase in time for Christmas.	<u>Actions:</u> <ul style="list-style-type: none">• Once Howards shave is complete we can push a little harder on the advertising for this one.
<u>Bag2School</u> Booked for Wednesday 16 th September 2020.	<u>Actions;</u> <ul style="list-style-type: none">• Bags left over from the last collection to be available to parents / black bags can also be used.

Treasures Report

<u>Change of Signatories / Trustees</u> The process of changing the account from a Community Account to a Charity Account is hopefully almost complete. Signatories have also been changed. We shall notify all members once this process is complete.	<u>Actions;</u> Dagmara will let us know when she receives further communication from Barclays. Claire has bank statements and a new cheque book which she will leave with the school office.
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Year 6 Leavers

- Claire Burrow has organized the hoodies.
- Gemma has ordered the Collins Thesaurus & Dictionaries.
- Natalie to speak with Lydia, can she put something together using photos taken in Year 1?
- Gift bags to be sourced to bring everything together. Lisa was going to speak with Lydia re this.

Just Giving

Gemma has set up a Just Giving page for the PTFA. This could be a great way of fundraising going forward, especially if the current block on social gatherings continues for some time. The link is as follows;

<https://www.justgiving.com/tipton-stjohnptfa>

This may be a useful way for Year 6 students to earn their Civic Awards or anyone who wishes to undertake a challenge and raise funds for our school at the same time. A poster can be drawn up and advertised to make parents/students aware. This will be advertised once Howards sponsored shave is completed.

PTFA Logo

It might be fun to ask students to design a logo for the PTFA. Once individual logo designs are received we can group them all together into a collage. We shall create a poster for this and again, advertise it once Howards sponsored beard shave is complete.

School Uniform

Gemma retrieved all second hand school uniform from the shed just before lock down. She will set up a Facebook album to advertise what we have and in exchange parents can make a donation to the PTFA. This will be up and running shortly.

New parents newsletter

A newsletter has been put together for new parents which introduces them to the PTFA and lets them know how they can get involved, donate or find us on social media. Gemma will ask school if this can be sent out to new parents via hard copy & email. Claire Holland suggested we add the link to the Amazon wish list to the newsletter – Gemma to speak with Holly Burr who set up the wish lists.

Committee members leaving at the end of this academic year

Claire Burrow and Lisa Glanville will both be leaving.

Date of next meeting

Annual General Meeting; Monday 21st September at 7.30Pm, venue TBC

Meeting; Monday 19th October at 7.30pm, venue TBC