

Tipton St John Primary School PTFA

Minutes of meeting

Date:

20th January 2020

Attendees:

Lisa Glanville, Natalie Anning, Gemma Richards, Eleanor Wheaton, Helen Burrow, Dagmara Przyborowska, Amanda Arthur

Apologies:

Claire Burrow, Claire Holland, Jennifer Steward

Welcome

All attendees were welcomed to the meeting.

Minutes of most recent AGM

The minutes of the most recent AGM are due to be completed soon. Lisa will circulate these once they are complete.

Matters arising

No matters arising.

Future events & fundraising ideas

There were lots of ideas for future events. Details as follows;

<p><u>Bag2school</u> Booked for Wednesday 12th February. A second date to be booked for later in the year, Gemma will look at doing this. A date in September has worked well in the past.</p>	<p><u>Actions;</u></p> <ul style="list-style-type: none">• Date to be agreed at next meeting so Gemma can book.
<p><u>Pancake Day, Tuesday 25th February</u> Suggestions for a pancake flipping challenge after school. Pancakes to be sold with various toppings. Discussion took place around how best to serve the pancakes/keep them hot. Eleanor potentially has access to a pancake making machine, she will check if this is possible. Eleanor also mentioned the possibility of having a microwave on site so we can warm pancakes as necessary. Stopwatch would be needed on the day as would frying pans. Tortillas may be a better alternative to pancakes for the actual challenge as they will hold together</p>	<p><u>Actions;</u></p> <ul style="list-style-type: none">• Eleanor to check access to pancake making machine / microwave.• Prizes to be agreed on.• Poster to be made – Gemma to speak with Rachel.

<p>better therefore less waste. Prizes for the most successful flippers!</p>	
<p>Easter Bingo, Thursday 26th March All agreed that last year's Easter Bingo was a big success and all agreed we should organize it again for this year. Easter Eggs were donated in readiness for the prizes. Tea, coffee, soft drinks & cakes to be served. Maggie has already agreed to bake a cake for us to raffle. Mr Hatswell did the calling last year, we shall ask if he would be available again this year.</p>	<p>Actions;</p> <ul style="list-style-type: none"> • Natalie to check availability of hall. • Check Mr Hatswell availability to call.
<p>VE Day Event, Friday 8th May, 2pm start Gemma suggested we plan a community wide celebration for VE Day. The idea of a street party style party, taking place on school grounds with use of the village hall, was discussed. Discussion took place regarding music (source music from the 1940's), food (all attendees to bring a plate / buffet style), drinks (bar serving soft drinks & alcohol – Licence to be obtained at a cost of approx. 21 & a couple of parents to serve), games (old school style games such as skittles, hook a duck), jumble table (books, toys etc), raffle or auction (maybe Rev could be involved in an auction or drawing the raffle? We could also have a prize for the 'best dressed'. Further discussion to take place regarding entry cost/tickets etc.</p>	<p>Actions;</p> <ul style="list-style-type: none"> • Natalie to check availability of hall • Ask school for permission to use school grounds • Gemma to speak with Mark Rigden re; village involvement • Look into cost of obtaining liquor licence to serve alcohol
<p>Mufti Days We are allowed to hold two mufti days per year. No dates have been booked as yet.</p>	<p>Actions; To be discussed further at next meeting.</p>
<p>Car Wash The car wash held last year was relatively successful but it was agreed that advertising could have been better and more hands on deck were needed! Discussion took place as to whether this event would be worthwhile repeating. Opinion left open at this stage.</p>	<p>Actions; To be discussed further at next meeting.</p>
<p>Would it be possible to have a jumble sale table at the school Summer Fayre (the fayre organized by the school & children), selling some of our donated toys/books that have built up for small amounts. Gemma will check with Angela if a date has been</p>	<p>Actions;</p> <ul style="list-style-type: none"> • Check with Angela if date for school summer fayre has been booked as yet

scheduled for this as yet and if this would be possible.	
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Treasures Report

<p><u>Change of Signatories / Trustees</u> Claire Burrow and Dagmara are in the process of changing the signatories to the PTFA account, held with Barclays. New signatories for the account will be as follows; Dagmara Przyborowska, Natalie Anning & Gemma Richards. The account will also change from a community account to a charity account. We shall notify all members once this process is complete.</p>	<p><u>Actions;</u> Claire Burrow & Dagmara are dealing with this.</p>
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Any other business

- Sarah Sullivan who is happy to continue to put together posters for school events.
- It might be a nice idea to have a group photo of PTFA members for the school notice board. It was suggested that Lydia Baker maybe able to do something for us.
- Natalie & Gemma have offered to have a sort out of the PTFA shed and maybe try to clear some of the excess toys/books with a jumble sale or car boot with all proceeds to go to the PTFA.
- Gemma will email Angela in the office and ask if there is anything specifically that the school would like us to fundraise for this year.

Date of next meeting

Monday 23rd March 2020, 7.30pm at the Bowd.