

## TIPTON ST JOHN PRIMARY SCHOOL PTFA ANNUAL GENERAL MEETING

**Date** Monday 28 October 2019

**Attendees** Lisa Glanville, Claire Burrow, Claire Holland, Helen Burrow,  
Ruth Ingrouille, Eleanor Wheaton, Amanda Arthur, Dagmara  
Przyborrauska, Gemma Richards

**Apologies** None

No	Action/Discussion	Who/When	Comment
<b>WELCOME</b>			
1.	Lisa welcomed everyone to the meeting.		
<b>MINUTES OF LAST AGM</b>			
2.	Everyone present had opportunity to look over last year's minutes.		
<b>MATTERS ARISING</b>			
3.	None.		
<b>CHAIRPERSON'S REPORT</b>			
4.	See attached document.		
<b>TREASURER'S REPORT</b>			
5.	See attached document.		Claire B to check whether Nicky Thomas will continue to be auditor.
6.	Discussion about the new Committee - Claire B and Lisa's last year at Tipton.  Claire B, Lisa, Helen and Claire H stood down as Treasurer, Vice Chair, Chair and Secretary respectively.		
<b>ELECTION OF OFFICERS</b>			
7.	<b>Secretary</b> – Amanda Arthur – Proposed by Lisa; Seconded by Claire B <b>Treasurer</b> – Dagmara Przyborrauska – Proposed by Lisa; Seconded by Claire H		

No	Action/Discussion	Who/When	Comment
	<p>There was a discussion about Chair and Vice Chair positions as Gemma Richards and Eleanor Wheaton were interested about taking on the Chair role on a joint basis but wanted to discuss if further. It was agreed that Lisa would continue in the role on an interim basis until they made a decision over the next week.</p> <p><b>Committee Members</b> – Claire Holland, Lisa Glanville, Helen Burrow, Claire Holland and Lucinda Coleman.</p> <p>Natalie Anning may also want to be on the committee.</p>		
	<b>AOB</b>		
8.	Discussed others that are willing to help out like Vanessa and Emma Wilson. Sarah Sullivan has said she is happy to help too and Vicky Sargent helps with posters.		
9.	<p><b>Next AGM</b></p> <p>Monday 12 October 2020 at 7pm at the school</p>		
10.	<p><b>Next PTFA Meeting</b></p> <p>Wednesday 13 November 2019</p>		