

Date Monday 18 March 2019

Attendees Lisa Glanville; Claire Holland; Helen Burrow; Claire Burrow; Stephanie Downing; Helen Gray and Michael Tuckett

Apologies Carrie Anne Paviour; Emma Wilson, Lydia Baker, Lucinda Coleman, Hannah Boyd; Charlotte Jardine-Brown

No	Action/Discussion	Who/When	Comment
1.	<u>Leaver hoodies</u> Request by parents that leavers be given their hoodies before the end of term so they can wear them in the run up.	Mr Tuckett to check with Mr Butler.	Mr Tuckett has confirmed they will be allowed them for the residential.
2.	<u>Succession planning</u> Lisa and Claire B confirmed that they are going to step down from the PTFA Committee at the end of this school year. Claire H and Helen B will stay on the committee if needed but there was a discussion about whether it might be better to have a new committee to encourage involvement (with more lower school parents/carers from September)		
3.	<u>Budget and spending</u> The school needs another 5 laptops for the lower site so there would then be 15. Currently the budget is stretched and the school need more funding for the basics as well as additional resources that everyone benefits from, such as software packages like espresso and charanga. Discussion around parents helping with providing basic supplies and supporting this way, rather than fund raising through PTFA events, e.g. an Amazon list with basic supplies which parents could purchase as and when to help support the school.	Mr Tuckett to provide a list of supplies that the school needs which the PTFA can help fund. Mr Tuckett to produce a letter to parents explaining about the funding shortages and the importance of the school, parents and PTFA working together so the school can purchase even basic supplies. PTFA to then input into letter. Letter to include reference to the Amazon list.	

No	Action/Discussion	Who/When	Comment
		Also, joint communication about the Summer Fayre. PTFA stall and invite parents and carers of new children starting in September.	
4.	<u>Events coming up</u> Friday 29 March – Tea and coffee (Maple) Wednesday 3 April – refreshments at Eggstravaganza Thursday 4 April - Bingo after school. Parents to bring chocolate eggs into the office that week	Claire H to do calendar of events coming up when dates confirmed. Teachers to remind families.	
5.	<u>Events next term</u> Car boot/car wash – 7 July. BBQ and tombola. Variety show – Tipton Village Hall – date to be confirmed but aiming for end of May. End of term BBQ – to be decided.		