

Tipton St John Primary School P.T.F.A.  
Annual General Meeting.  
Held on 6th October 2016 at 6pm at  
Tipton St. John Primary School.

Agenda.

- 1) Apologies : Zoe Durham, Kate Gannon, Carry Vayse.
- 2) Minutes From last AGM
- 3) matter arising.
- 4) Chair Persons Report.
  - See attached document.
  - New ideas for xmas Fund Raiser.
- 5) Treasurers Report.
  - see attached document.
- 6) Appointment of Auditor
- 7) Election of officers.
- 8) AOB - xmas Fundraiser;
  - craft day.

## Chairs Report.

I think everyone would agree, the last 12 months have been busy.

The school term kicked off with sports day Tea's coffee's and cakes, which went well until the heavens opened, and we were surrounded by floating cakes and children, this was then followed by the christmas fund raiser, fun mats, which compared to other years we were slightly down, only raising £168.

We did have some early contributions to the funds, one from easy fundraising and the other kindly donated by Nicky Thomas, after running the BT marathon.

We did have an excellent christmas fair last year raising a wonderful £1249.09, this wouldn't have worked if it wasn't for everybody's valuable contributions + hard work. Thank you.

The christmas performance followed + raised £180 which was fantastic.

Going into the new year we had bags to school and a jumble sale, followed by Bingo.

The Jumble sale was a first for the PTA and was a great success raising £172.60, + raising a few young models in the making.

Mother's day went well, Thanks to the endless work of the Nannies of the PTA, with 97% of children bringing in the money to school.

Easter teas + Summer fair teas also did well.  
raising £71.30 + £78.20

The pamper evening was also a great success and enjoyed by all, raising £710.40 which was kindly matched by Woods Bank donating £500.00

Bag 2 school + the end of year BBQ helped to round off the school year.

I personally + Helen would like to say a huge thank you to all of you for carrying on regardless, the help + support is endless + this money could not be raised without you.

**Tipton St John PTFA Accounts**  
For Financial Year 1<sup>st</sup> September 2015 - 31st August 2016

Account No.:  
**80897361**

Events	Income	Expenditure	Profit/loss
Sports day	£44.50		£44.50
Bag 2 school	£240.00		£240.00
Misc. income	£410.49		£410.49
Nicki's marathon sponsorship	£415.61		£415.61
Christmas Fair	£1,471.20	£230.03	£1,241.17
Fun Mats	£920.85	£752.79	£168.06
Donations	£310.00		£310.00
Mothers day	£52.00	£45.00	£7.00
Easy fundraising	£117.90		£117.90
Easter fair teas	£71.30		£71.30
Disco		£45.00	-£45.00
Christmas performance & refreshments	£159.19	£9.65	£149.54
Jumble sale	£205.00	£32.40	£172.60
Summer fair teas	£78.26		£78.26
Bingo	£196.80	£31.80	£165.00
Cricket tea		£8.05	-£8.05
End of term BBQ		£369.51	-£369.51
Pamper evening	£1,239.40	£29.52	£1,209.88
Fathers day	£103.65	£84.42	£19.23

Purchases	Income	Expenditure	Profit/loss
Coaches		£300.00	-£300.00
Yr 3&4 swimming lessons		£300.00	-£300.00
Trips		£525.00	-£525.00
Playground markings		£1,200.00	-£1,200.00
Sports Kit		£253.74	-£253.74
Christmas party		£143.00	-£143.00
Laptops/l pads		£2,000.00	-£2,000.00
Year 6 leavers' gifts		£207.58	-£207.58
Art week		£500.00	-£500.00
Misc		£243.42	-£243.42

<b>TOTAL</b>	<b>£6,036.15</b>	<b>£7,310.91</b>	<b>-£1,274.76</b>
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2014/2015 closing balance	£4,452.87
Add income	
2015/2016	£6,036.15
Minus	
expenditure	
2015/2016	£7,310.91

Account balance as at 31 August 2016	£3,178.11
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Notes to accompany PTFA Final accounts 2015-2016

1. Income from Miscellaneous and donations includes
  - a. Tipton garage and Playing Fields Association
  - b. Feniton
  - c. Yellow Moon Cash Back
  - d. Cheque for £197.67 – have no further details! *Mr Bolt funeral donation*
  - e. Venn Ottery 'fun day'
  
2. Income of £82 paid in after end August = £37 profit
  
3. Cricket tea – how was this arranged? *Plate donations from children.*
  
4. End of term BBQ – Income of £674 paid in after end of August. £204 expenditure
  
5. Relates to last year's BBQ = £839.51. I never claimed for bread rolls.
  
6. Leavers gifts - £87.85 relates to last year = £119.73 cost this year
  
7. Miscellaneous – includes hall hire for Auction last year.

**TIPTON ST JOHN PRIMARY SCHOOL PTFA**  
**Annual General Meeting**  
Held on 8th October 2015 at 6.30pm at Tipton St John Primary School

**PRESENT:** Kate Gannon, Sam Vidgeon, Clare Webb, Amy Clark, Helen Burrow, Sarah Davidson, Zoe Durham, Tilde Dodd, Sue Wood, Claire Davey, Lisa Glanville and Michelle Grover.

1. **Welcome**

Kate welcomed everyone to the meeting. Everyone introduced themselves.

2. **Apologies**

None.

3. **Minutes of Last AGM**

Everyone present had opportunity to look over last year's minutes.

4. **Matters Arising**

None

5. **Chairperson's Report**

See attached document, especially suggestions for new committee.  
Claire pointed out that Kid's Bingo was a good fundraiser at £178.90.

6. **Treasurers Report**

See attached document.

Misc. income refers to secondhand clothes sale, flower stall from Becky and Lorraine and foundation photos from Lydia Baker. Extra loss to be recorded for School Disco re. hall rental. Watch out for costs on Christmas Party and possibly approach school to book it on PTFA behalf as they are charged at lower rate.  
Closing balance of £4452.87.

(With new school year's deductions of ipads and Dartmoor trip, this leaves approx. £2000 in the bank at present)

7. **Appointment of Auditor**

Nicky Thomas is happy to be auditor again this year.

8. **Election of Officers**

Sam happy to continue as Chair, Claire D as Treasurer and Michelle as Secretary.

Chairperson	Sam Vidgeon	Proposed by Lisa Seconded by Claire D
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Vice Chair	Helen Burrow	Proposed Michelle Seconded by Claire D
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Secretary	Michelle Grover	Proposed by Claire D Seconded by Helen
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Treasurer	Claire Davey	Proposed by Michelle Seconded by Sam
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Committee members	Sue Wood, Lisa Glanville, Sarah Davidson, Zoe Durham, Claire Webb, Amy Clark, Kate Gannon and Carrie Vyse (not present).	
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Julia SP stepped down from committee as children have left school and Tilde and Ali are stepping down as committee members (Thanks are given in Chair report). Tilde happy to help when available.

9. **AOB**

Signatories for cheques: Claire to change Kate to Helen and remove Mary Chambers from list.  
Suggestions for spending: Mrs Garrick has sports equipment suggestions. Carrie Vyse may have some contacts for logo/sponsorship. If not, Helen might speak to Terry about printing logos.

Christmas Fundraiser: Funmats

Christmas Fair: Alcohol licence or "raffle ticket for a drink" Lisa suggested Teddy stall.

Venn Ottery Association: £300 donation to be used in this academic year.

Friends of School contact list: Add Julia Scott Perry and Katherine Drake.

**Next meeting: Thursday 22<sup>nd</sup> October at 7.30pm at Claire Davey's house.**